

To

The Learned Senior Civil Judge (Civil Division),
Okara.

No. 289

Dated: 03/09/2026



Subject:

APPLICATION FOR MONTHLY STATIONERY.

Dear Sir,

I have the honour to submit that the following stationery items are required for the month of September, 2026 for smooth functioning of court work:-

Sr. No.	Name of Item	QTY
1	Yellow Ream	01✓
2	Double AA White Paper Ream	01✓
3	Copy mate white paper ream	02✓
4	Paper pin	01✓
5	Stamp pad	01✓
6	Tag Guchi	~~03~~ 2
7	Short Hand notebook	~~03~~ 2
8	Short hand pencil	~~03~~ 2
9	Rubber	~~03~~ 2
10	Sharpener	02✓
11	Gel pen black	02✓
12	Pointer red	~~12~~ 6
13	Ballpoint black	~~03~~ 2
14	Pointer black	~~02~~ ①
15	Stapler Pin	02 ①
16	Gum	~~02~~ ①
17	Tape	01✓
18	Hand wash	02✓
19	Tissue	~~02~~ ①
20	Pad Ink	01✓
21	Dhaga Gola	

It is requested that the requisite stationery items may very kindly be allowed.

Submitted please.

Allowed

Muhammad Asad Ullah Siddiqui
Senior Civil Judge (Civil Division)
Okara

09
04-2026



Amir
Fariha Younas
Civil Judge Class-II
Okara

Delivery Note

Invoice No.

SCJ-2026-0274

Date

09/04/2026 12:19

Customer

Ms. Fariha Younis Civil Judge Class-II Okara

Mobile: 03164803304

#	Product	Quantity
1 ✓	Yellow Paper, 80G, Legal, 0099, Civil Courts	1.00 Pc(s)
2 ✓	Double A, 80G, Legal size, 0098, Civil Courts	1.00 Pc(s)
3 ✓	Copymate Ream White, 70G, Legal, 0100, Civil Courts	2.00 Pc(s)
4 ✓	Paper Pins, 0180, Desi	1.00 Pkt(s)
5 ✓	Stamp Pad, 0109, Crystal	1.00 Pc(s)
6 ✓	Tag Guchi, 0126, Desi	1.00 Pc(s)
7 ✓	Shorthand notebook, 0102, Rizwan	2.00 Pc(s)
8 ✓	Lead pencil, 0103, Dollar	2.00 Pc(s)
9 ✓	Rubber, 0104, Bahadur	2.00 Pc(s)
10 ✓	Sharpener, 0105, ORO	2.00 Pc(s)
11 ✓	Gel Pen Black, 0123, Dollar	2.00 Pc(s)
12 ✓	Pointer Red, 0120, Dollar	2.00 Pc(s)
13 ✓	Ball Point Black, 0131, Dollar/Signature	6.00 Pc(s)
14 ✓	Pointer Black, 0106, Piano	2.00 Pc(s)
15 ✓	Stapler Pins New, 0179, Kinbor	1.00 Pkt(s)
16 ✓	Gum, 0110, Nafees	1.00 Pc(s)
17 ✓	Tape, 0125, Excell	1.00 Pc(s)
18 ✓	Hand Wash, 0136, Lifybouy 200ml	1.00 Pc(s)
19 ✓	Tissue Box, 0135, Rose Petal	2.00 Pc(s)
20 ✓	Ink for Stamp Pad, 0108, Crystal/Youth	1.00 Pc(s)
21 ✓	Dhaga Gola, 0134, Desi	1.00 Pc(s)

Above mentioned items received in good condition

Received by :

Date:

Authorized Signatory