

To,

Learned Senior Civil Judge (Civil Division)
Okara.

No. 301 Dated. 05/10 2026.



Subject:
Dear Sir,

APPLICATION FOR MONTHLY STATIONERY

We have the honour to submit that following stationery items are required for the month of October, 2026 for smooth functioning of court work.

<u>Sr. No.</u>	<u>Name of Items</u>	<u>Quantity</u>
1.	Yellow Paper	01 Rim ✓
2.	Double-A Paper	01 Rim ✓
3.	Copy Mate White paper	01 Rim (3)
4.	Paper Pin	01 ✓
5.	Stamp pad	01 ✓
6.	Tag Guchi	01 ✓
7.	Short Hand Copy	02 ✓
8.	Short Hand Pencil	02 ✓
9.	Rubber	01 ✓
10.	Sharpener	01 ✓
11.	Gel Pen Black	02 ✓
12.	Pointer Red	02 ✓
13.	Ball point black	03 ✓
14.	Ball Point Blue	03 ✓
15.	Pointer Black	02 ✓
16.	Black Ink	01 ✓
17.	Stapler Pins	01 ✓
18.	Gum	01 ✓
19.	Tape	01 ✓
20.	Hand Wash	01 ✓
21.	Tissue	01 (2)
22.	Peshi register	01 ✓

It is requested that the requisite stationery items may very kindly be allowed.

Allowed. Issue
✓ 06/10/2026

Waqas Hasham Khan,
Civil Judge Class-I,
Depalpur

Delivery Note

SCJ-2026-0428

06-10-2026 10:26 AM



Date

Customer

Mr. Waqas Hasham Civil Judge Class-I Depalpur

Mobile: 03134743431

Product	Quantity
1 Yellow Paper, 80G, Legal, 0099, Civil Courts	1.00 Pc(s)
2 Double A, 80G, Legal size, 0098, Civil Courts	1.00 Pc(s)
3 Copymate Ream White, 70G, Legal, 0100, Civil Courts	3.00 Pc(s)
4 Paper Pins, 0180, Desi	1.00 Pkt(s)
5 Stamp Pad, 0109, Crystal	1.00 Pc(s)
6 Tag Guchi, 0126, Desi	1.00 Pc(s)
7 Shorthand notebook, 0102, Rizwan	2.00 Pc(s)
8 Lead pencil, 0103, Dollar	2.00 Pc(s)
9 Rubber, 0104, Bahadur	1.00 Pc(s)
10 Sharpener, 0105, ORO	1.00 Pc(s)
11 Gel Pen Black, 0123, Dollar	2.00 Pc(s)
12 Pointer Red, 0120, Dollar	2.00 Pc(s)
13 Ball Point Black, 0131, Dollar/Signature	3.00 Pc(s)
14 Ball Point Blue, 0128, Dollar	3.00 Pc(s)
15 Pointer Black, 0106, Piano	2.00 Pc(s)
16 Ink for Stamp Pad, 0108, Crystal/Youth	1.00 Pc(s)
17 Stapler Pins New, 0179, Kinbor	1.00 Pkt(s)
18 Gum, 0110, Nafees	1.00 Pc(s)
19 Tape, 0125, Excell	1.00 Pc(s)
20 Hand Wash, 0136, Lifybouy 200ml	1.00 Pc(s)
21 Tissue Box, 0135, Rose Petal	2.00 Pc(s)
22 Register of Dates Fixed for Trial-IX, 0216, Civil Courts	1.00 Pc(s)

Above mentioned items received in good condition

Received by :

ثناء اللہ

Date:

6-10-26

Authorized Signatory

ثناء اللہ نائب قاضی