

From,

Umer Farooq,
Civil Judge 1st Class, Depalpur

To,

The Senior Civil Judge (Civil Division),
Okara.

No. 223

Dated: 07.10.2026



Subject: APPLICATION FOR MONTHLY STATIONERY

Dear Sir,

I have the honour to submit that the following stationery items are required for the month for October, 2026 for smooth functioning for court work.

Sr. No	Name of Item	QTY
1	Yellow Ream	1 ✓
2	Double AA White Paper Ream	1 ✓
3	Copy mate white Paper Ream	2 (3) ✓
4	Paper pin	4 ✓
5	Stamp Pad	1 ✓
6	Dhaga Gola	1 ✓
7	Short hand Notebook	2 ✓
8	Short hand Pencil	2 ✓
9	Rubber	2 ✓
10	Sharpener	2 ✓
11	Gel Pen Black	3 ✓
12	Pointer Red	3 ✓
13	Ball Point Black	3 ✓
14	Ball Point Blue	3 ✓
15	Pointer Black	3 ✓
16	Black Ink	1 ✓
17	Stapler Pin	2 (1) ✓
18	Gum	2 ✓
19	Tape	2 ✓
20	Hand Wash	1 ✓
21	Tissue	1 (2) ✓
22	Whitener	2 (1) ✓
23	Tag Guchi	1 ✓

It is requested that the requisite stationery items may very kindly be allowed.

Submitted Please,

Allowed. Issue

Muhammad Asad Ullah Siddiqui
Senior Civil Judge (Civil Division)
Okara



Umer Farooq
Civil Judge 1st Class,
Depalpur

Delivery Note

SCJ-2026-0451

12-10-2026 11:08 AM



Date

Customer

Mr. Umer Farooq Civil Judge Class-I Depalpur

Mobile: 03451011052

Product	Quantity
	1.00 Pc(s)
1 Yellow Paper, 80G, Legal, 0099, Civil Courts	1.00 Pc(s)
2 Double A, 80G, Legal size, 0098, Civil Courts	3.00 Pc(s)
3 Copymate Ream White, 70G, Legal, 0100, Civil Courts	1.00 Pkt(s)
4 Paper Pins, 0180, Desi	1.00 Pc(s)
5 Stamp Pad, 0109, Crystal	1.00 Pc(s)
6 Dhaga Gola, 0134, Desi	2.00 Pc(s)
7 Shorthand notebook, 0102, Rizwan	2.00 Pc(s)
8 Lead pencil, 0103, Dollar	2.00 Pc(s)
9 Rubber, 0104, Bahadur	2.00 Pc(s)
10 Sharpener, 0105, ORO	3.00 Pc(s)
11 Gel Pen Black, 0123, Dollar	3.00 Pc(s)
12 Pointer Red, 0120, Dollar	3.00 Pc(s)
13 Ball Point Black, 0131, Dollar/Signature	3.00 Pc(s)
14 Ball Point Blue, 0128, Dollar	3.00 Pc(s)
15 Pointer Black, 0106, Piano	1.00 Pc(s)
16 Ink for Stamp Pad, 0108, Crystal/Youth	1.00 Pkt(s)
17 Stapler Pins New, 0179, Kinbor	2.00 Pc(s)
18 Gum, 0110, Nafees	2.00 Pc(s)
19 Tape, 0125, Excell	1.00 Pc(s)
20 Hand Wash, 0136, Lifybouy 200ml	2.00 Pc(s)
21 Tissue Box, 0135, Rose Petal	1.00 Pc(s)
22 Whitener, 0124, Shark/ORO	1.00 Pc(s)
23 Tag Guchi, 0126, Desi	1.00 Pc(s)

Above mentioned items received in good condition

Received by :

Date:

Authorized Signatory

12-10-26