

From,

Muhammad Nazir
Civil Judge 1st Class-MS-30
Renala Khurd



To,

The Senior Civil Judge (Civil Division),
Okara.

No. 258 Dated 4/9/2026

Subject:

APPLICATION FOR MONTHLY STATIONERY

Dear Sir,

I have the honour to submit that the following stationery Items are required for the month for Sep 2026 for smooth functioning for court work.

Sr.No	Name of Item	QTY
1	Yellow Ream	2 ✓
2	Double AA white Paper Ream	1 ✓
3	Copy mate white Paper Ream	2 ✓
4	Paper pin	1 ✓
5	Stamp Pad	1 ✓
6	Tag Guchi	2 ✓
7	Short hand Notebook	2 ✓
8	Short hand Pencil	2 ✓
9	Rubber	2 ✓
10	Sharpener	2 ✓
11	Gel Pen Black	4 ✓
12	Pointer Red	4 ✓
13	Ball Point Black	4 ✓
14	Ball Point Blue	4 ✓
15	Pointer Black	2 ✓
16	Black Ink	2 ✓
17	Stapler Pin	2 ✓
18	Gum	2 ✓
19	Tape	1 ✓
20	Hand Wash	2 ✓
21	Tissue	2 ✓
22	Stapler	1 ✓
23	Soap	2 ✓
24	High Lighter	2 ✓

It is requested that the requisite stationery Items may very kindly be

allowed



Submitted Please,

Allowed

Muhammad Asad Ullah Siddiqui
Senior Civil Judge (Civil Division)
Okara

Muhammad Nazir
Magistrate Section-30
Civil Judge Class 1st.
Renala Khurd

Delivery Note

SCJ-2026-0296

09/05/2026 15:04



Date

Customer

Mr. Muhammad Nazir Civil Judge Class-I Renala Khurd

Mobile: 03006512013

Product	Quantity
1 Yellow Paper, 80G, Legal , 0099 , Civil Courts	1.00 Pc(s)
2 Double A, 80G, Legal size , 0098 , Civil Courts	1.00 Pc(s)
3 Copymate Ream White, 70G, Legal , 0100 , Civil Courts	2.00 Pc(s)
4 Paper Pins , 0180 , Desi	1.00 Pkt(s)
5 Stamp Pad , 0109 , Crystal	1.00 Pc(s)
6 Tag Guchi , 0126 , Desi	1.00 Pc(s)
7 Shorthand notebook , 0102 , Rizwan	2.00 Pc(s)
8 Lead pencil , 0103 , Dollar	2.00 Pc(s)
9 Rubber , 0104 , Bahadur	2.00 Pc(s)
10 Sharpener , 0105 , ORO	2.00 Pc(s)
11 Gel Pen Black , 0123 , Dollar	2.00 Pc(s)
12 Pointer Red , 0120 , Dollar	2.00 Pc(s)
13 Ball Point Black , 0131 , Dollar/Signature	4.00 Pc(s)
14 Ball Point Blue , 0128 , Dollar	4.00 Pc(s)
15 Pointer Black , 0106 , Piano	4.00 Pc(s)
16 Ink for Stamp Pad , 0108 , Crystal/Youth	1.00 Pc(s)
17 Stapler Pins New , 0179 , Kinbor	1.00 Pkt(s)
18 Gum , 0110 , Nafees	2.00 Pc(s)
19 Tape , 0125 , Excell	2.00 Pc(s)
20 Hand Wash , 0136 , Lifybouy 200ml	1.00 Pc(s)
21 Tissue Box , 0135 , Rose Petal	2.00 Pc(s)
22 Stapler , 0116 , Nafees	1.00 Pc(s)
23 Soap Lux , 0167 , Lux	1.00 Pc(s)
24 Highlighter , 0122 , Dollar	1.00 Pc(s)

Above mentioned items received in good condition

Received by :

Date: 07/09/26

Reader
Toussaf Ali Bhatti
(Signature)