

From,

Ayyaz Rafique Lone,
Civil Judge 1st Class, Depalpur



To,

The Senior Civil Judge (Civil Division)
Okara.

No. 356 Dated 07/10/2026

Subject : APPLICATION FOR MONTHLY STATIONERY.

Dear Sir,

I have to honour to submit that the following stationery items are required for the month for Sep, 2026 for smooth functioning of court work.

Sr.No	Name of Item	QTY
1	Yellow Ream	2
2	Double AA white paper Ream	1
3	Blue Ream	1
4	Copy mate white paper Ream	1
5	Paper pin	1
6	Stamp pad	1
7	Tag Guchi	1
8	Short hand Note book	2
9	Short hand pencil	2
10	Rubler	1
11	Sharpener	1
12	Gel Pen Black	2
13	Pointer Red	2
14	Ball point Black	3
15	Ball point Blue	3
16	Pointer Black	2
17	Black Ink	1
18	Stapler Pin	1
19	Gum	1
20	Tape	1
21	Hand Wash	1
22	Tissue	1

It is requested that the requisite stationery items may very kindly be allowed.

Submitted Please,

Ayyaz Rafique Lone,
Civil Judge 1st Class,
Depalpur.



Muhammad Asad Ullah Siddiqui
Senior Civil Judge (Civil Division)
Okara



Date

07-10-2026 11:13 AM

Customer

Mr. Ayyaz Rafique Civil Judge Class-I Depalpur

Mobile: 03338426284

	Product	Quantity
1	Yellow Paper, 80G, Legal, 0099, Civil Courts	1.00 Pc(s)
2	Double A, 80G, Legal size, 0098, Civil Courts	1.00 Pc(s)
3	Copymate Ream White, 70G, Legal, 0100, Civil Courts	3.00 Pc(s)
4	Paper Pins, 0180, Desi	1.00 Pkt(s)
5	Stamp Pad, 0109, Crystal	1.00 Pc(s)
6	Tag Guchi, 0126, Desi	1.00 Pc(s)
7	Shorthand notebook, 0102, Rizwan	2.00 Pc(s)
8	Lead pencil, 0103, Dollar	2.00 Pc(s)
9	Rubber, 0104, Bahadur	1.00 Pc(s)
10	Sharpener, 0105, ORO	1.00 Pc(s)
11	Gel Pen Black, 0123, Dollar	2.00 Pc(s)
12	Pointer Red, 0120, Dollar	2.00 Pc(s)
13	Ball Point Black, 0131, Dollar/Signature	3.00 Pc(s)
14	Ball Point Blue, 0128, Dollar	3.00 Pc(s)
15	Pointer Black, 0106, Piano	2.00 Pc(s)
16	Ink for Stamp Pad, 0108, Crystal/Youth	2.00 Pc(s)
17	Stapler Pins New, 0179, Kinbor	1.00 Pc(s)
18	Gum, 0110, Nafees	1.00 Pkt(s)
19	Tape, 0125, Excell	1.00 Pc(s)
20	Hand Wash, 0136, Lifybouy 200ml	1.00 Pc(s)
21	Tissue Box, 0135, Rose Petal	2.00 Pc(s)

Above mentioned items received in good condition

Received by :

Date:

Authorized Signatory

[Handwritten signature and date 07/10/26]