

From,

Mahjabeen,
Civil Judge 1st Class, Depalpur

To,

The Senior Civil Judge (Civil Division)

Okara.

No. 228 Dated 06/10 /2026



Subject : Application for Monthly Stationery.

Dear Sir,

I have to honour to submit that the following stationery items are required for the month for October, 2026 for smooth functioning of court work.

Sr.No	Name of item	QTY
1	Yellow Ream	1 ✓
2	Double AA white paper Ream	1 ✓
3	Copy mate white paper Ream	+ ③
4	Paper pin	1 ✓
5	Stamp pad	1 ✓
6	Tag Guchi	1 ✓
7	Short hand Note book	1 ✓
8	Short hand pencil	1 ✓
9	Rubber	1 ✓
10	Sharpener	2 ✓
11	Gel Pen Black	2 ✓
12	Pointer Red	3 ✓
13	Ball point Black	3 ✓
14	Ball point Blue	2 ✓
15	Pointer Black	1 ✓
16	Black Ink	1 ✓
17	Stapler Pin	1 ✓
18	Gum	1 ✓
19	Tape	1 ✓
20	Hand Wash	+ ②
21	Tissue	

It is requested that the requisite stationery items may very kindly be allowed.

Submitted Please,

Mahjabeen,
Civil Judge 1st Class, Depalpur.

Allowed Issup

✓ 08/10/2026

Muhammad Asad Ullah Siddiqui
Senior Civil Judge (Civil Division)
Okara





Delivery Note

SCJ-2026-0442

08-10-2026 03:13 PM

Date

Customer

Ms. Mahjabeen Civil Judge Class-I Depalpur

Mobile: 03421116636

Product	Quantity
1 Yellow Paper, 80G, Legal , 0099 , Civil Courts	1.00 Pc(s)
2 Double A, 80G, Legal size , 0098 , Civil Courts	1.00 Pc(s)
3 Copymate Ream White, 70G, Legal , 0100 , Civil Courts	3.00 Pc(s)
4 Paper Pins , 0180 , Desi	1.00 Pkt(s)
5 Stamp Pad , 0109 , Crystal	1.00 Pc(s)
6 Tag Guchi , 0126 , Desi	1.00 Pc(s)
7 Shorthand notebook , 0102 , Rizwan	1.00 Pc(s)
8 Lead pencil , 0103 , Dollar	1.00 Pc(s)
9 Rubber , 0104 , Bahadur	1.00 Pc(s)
10 Sharpener , 0105 , ORO	1.00 Pc(s)
11 Gel Pen Black , 0123 , Dollar	2.00 Pc(s)
12 Pointer Red , 0120 , Dollar	2.00 Pc(s)
13 Ball Point Black , 0131 , Dollar/Signature	3.00 Pc(s)
14 Ball Point Blue , 0128 , Dollar	3.00 Pc(s)
15 Pointer Black , 0106 , Piano	2.00 Pc(s)
16 Ink for Stamp Pad , 0108 , Crystal/Youth	1.00 Pc(s)
17 Stapler Pins New , 0179 , Kinbor	1.00 Pkt(s)
18 Gum , 0110 , Nafees	1.00 Pc(s)
19 Tape , 0125 , Excell	1.00 Pc(s)
20 Hand Wash , 0136 , Lifybouy 200ml	1.00 Pc(s)
21 Tissue Box , 0135 , Rose Petal	2.00 Pc(s)

Above mentioned items received in good condition

Received by :

Date:

Authorized Signatory

[Signature]

12-10-26

[Signature]
1-10-26